*SUREPAY*

# THE EASIEST, MOST CONVENIENT WAY TO PAY YOUR ELECTRIC BILL

## PAYMENT OF YOUR ACCOUNT

Your bank account will be automatically drafted five business days prior to the due date of the current bill.

## HOW TO SIGN UP

Complete the enclosed Authorization Agreement and return to the NORA office as soon as possible. This service is being offered for your convenience. Your participation is voluntary and can be terminated upon request. Simply notify NORA in writing that it is to be terminated and allow a reasonable amount of time to process.

 PROOF OF ELECTRIC PAYMENT

Your financial institution will provide a statement of your SurePay debit. Their statement is proof of payment of your electric bill. Contact the NORA office if the transfer amount should differ from the amount on your electric bill statement.

 Signature Date

*PROBLEM WITH YOUR BILL?*

NORA will still mail your monthly electric statement to you. Please review your statement and let us know as soon as possible if there is any problem. The problem can often be corrected within seven days of your statement date on your bill.

## PAYMENTS RETURNED TO NORA

Should your financial institution return a SurePay transfer due to insufficient funds, the return payment will be subject to established charges for a returned check. Your SurePay account will also be terminated immediately. You will have to sign up again if you still wish to utilize SurePay.

## HOW TO STOP PAYMENT

If at any time you wish to stop any automatic payment, please contact your financial institution three business days or more before the payment is scheduled to be made. Of course, the Stop Payment may be subject to a charge by your financial institution.

FOR FURTHER INFORMATION CONTACT:

Northern Rio Arriba Electric Cooperative, Inc. PO Box 217

1135 Camino Escondido

Chama, New Mexico 87520

Telephone: (575 756-2181

Email: billing@noraelectric.org

**AUTHORIZATION AGREEMENT FOR PREAUTHORIZED PAYMENTS**

**AUTHORIZATION:**

I (WE) hereby authorize NORTHERN RIO ARRIBA ELECTRIC COOPERATIVE, INC.

named below to initiate withdrawal entries to my (our) account indicated below and the financial institution named below, hereinafter called FINANCIAL INSTITUTION, to withdraw the same from such account.

This authority is to remain in full force and effect until NORTHERN RIO ARRIBA ELECTRIC

COOPERATIVE, INC., and FINANCIAL INSTITUTION receive written notification from me

(or either of us) of its termination in such time and in such manner as to afford NORTHERN RIO ARRIBA ELECTRIC COOPERATIVE, INC., and FINANCIAL INSTITUTION a reasonable opportunity to act on it.

**CUSTOMER INFORMATION:**

 Company Name:

NORTHERN RIO ARRIBA ELECTRIC COOPERATIVE, INC.

|  |  |
| --- | --- |
| Customer Account #:    | Customer’s Name:  |
| Customer’s Financial Institution    | Financial Institution’s 9 Digit Transit Routing Number  |
| Customer’s Checking or Saving’s Account Number:    | Circle Type of Account:  Checking Saving’s  |
| Customer’s Signature:   | Date:  |
|  |    ATTACH VOIDED CHECK HERE   |  |
|  TRANSIT ROUTING #  |   |  CHECKING ACCOUNT #  |